



## **COUNCIL MEMBER / TRUSTEE NOMINATION**

### **THE ROLE OF A COUNCIL MEMBER**

In preparation for the Annual Church Meeting, nominations for Trustees and Church Council are now open. Below is a 'job description' of the responsibilities expected of Council Members. There are 2 Trustees and 12 members of Church Council to be elected. The Trustees represent St. Andrew's on the Trustees Board of the Anglican English-speaking Churches.

### **LEGAL ROLE**

The full legal details are found in the Church of England Trust Ordinance. The Trustees hold property for the purposes of the HKSKH and to provide for the performance of worship according to the rites and ceremonies of the Church of England (which now refers to Hong Kong's three English-speaking Anglican churches: St. John's Cathedral, St. Andrew's and Christ Church, Kowloon Tong). According to the Ordinance, the Church Council has a delegated authority relating specifically to the care and maintenance of land and buildings and provision for the administration of church services [Section 7] and its primary duties 'shall be to co-operate with the incumbent in the initiation, conduct and development of work in the church and to exercise the powers conferred on them in Section 7'. [Section 10]

### **PASTORAL ROLE**

From a pastoral point of view, the Church Council has a covering leadership role. They support the Vicar in the affairs of the church, and meet once a month to discuss and vote on issues. They encourage one another; pray for the church, the Vicar, the staff, and the direction of the church. They assist in serving communion on a roster basis.

As Church Council members occupy quite a visible leadership role within the church, there is an expectation that they are actively involved in ministries of the church, including Growth Group membership. Given their leadership role, Church Council members are especially encouraged to pursue personal spiritual growth and holiness, through prayer, bible study, and Christian accountability and fellowship.

They also represent the congregation to the Church Council, and so need to be people who are visible to the various congregations of the church, who will listen to congregation members and raise their concerns as appropriate in Church Council. On the monthly agenda there is always an item: 'Congregation Matters', to provide for the representation of church members' views.

There are other opportunities to be more involved (for instance on committees like the Management Committee and Mission Committee – although not all committee members are necessarily council members), but the main time requirement for a Church Council member is prayerfully to attend the monthly Church Council meeting; this is usually on the second Tuesday of the month. Prayer starts at 7:00pm, the meeting starts at 7.30pm, and it aims to finish by 9.30pm. There is usually a Church Council retreat soon after the new Church Council has been elected to enable members to get to know one another, to pray together and to begin with the Vicar to seek God's direction for the church.



St Andrew's  
KOWLOON

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Part A (For nominee to complete)

Name .....

Service attending\*  8.30am  9.30am  11.30am  5pm  Putonghua

Attending St. Andrew's since: ..... mm/yyyy

Area of ministries involved in the past 2 years:

.....

I am an electoral member of St. Andrew's Church. I agree to stand for election of

\* Trustee  Council member for the year 2024-25.

I will submit a recent passport photo by  email  hand

Signed ..... Date .....

Part B (For proposers to complete)

We, the undersigned, nominate the above candidate to serve in the office of \*  Trustee#

We declared we are members on the Electoral Roll of St. Andrew's Church.  Council member

Proposed by:  
(Name in block letters) .....

Email: .....

Signed: .....

Date: .....

Proposed by:  
(Name in block letters) .....

Email: .....

Signed: .....

Date: .....

Please return the completed nomination form by email to Karin Tong, Executive Director, at karin@standrews.org.hk or post to the Church Office.

# A nominee for the position of Trustee must be a Confirmed Member or Received into Membership, of the Anglican Church. Confirmation and Received into Membership are special church Services performed by an Anglican Bishop.

\*select appropriate